

# City of Philadelphia



October 16, 2002

CERTIFICATION: This is to certify that Bill No. 020482, was presented to the Mayor on the third day of October, 2002, and was not returned to the Council with his signature at a meeting held October 17, 2002 (being more than ten days after it has been presented to him).

THEREFORE, Pursuant to the provisions of Section 2-202 of the Philadelphia Home Rule Charter, the ordinance becomes effective as if the Mayor had approved it.

A handwritten signature in cursive script, appearing to read "Marie B. Hauser".

Marie B. Hauser  
Chief Clerk of the City Council

(Bill No. 020482)

## AN ORDINANCE

Amending The Philadelphia Code to revise various requirements and prohibitions relating to "Educational Housing Districts," by amending Chapter 10-1800 ("Vicarious Liability for Student Conduct"), including revising the definition of the term responsible party; amending Chapter 9-2400 ("Universities and Students"), including by revising student address notification requirements applicable to students, universities and colleges; revising requirements on students and colleges and universities regarding the student's vehicles; revising requirements on colleges and universities regarding the provision to the City of certain policies and information; adding certain requirements applicable to landlords; adding certain reporting requirements; adding certain requirements regarding cooperation with enforcement officials; and making technical changes; all under certain terms and conditions.

*THE COUNCIL OF THE CITY OF PHILADELPHIA HEREBY ORDAINS:*

SECTION 1. Title 10 of The Philadelphia Code is amended to read as follows:

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## TITLE 10. REGULATION OF INDIVIDUAL CONDUCT AND ACTIVITY.

\* \* \*

### CHAPTER 10-1800. VICARIOUS LIABILITY FOR STUDENT CONDUCT.

#### §10-1801. Definitions.

(1) “Educational Housing District.” Shall mean the following geographic areas:

(a) The Fourth Councilmanic District.

(2) “Responsible Party.” Shall mean any parent of, legal guardian of, or other adult legally responsible for any student [and the college or university in which a student is enrolled].

(3) “Student.” Shall mean any person under the age of twenty-three (23) years enrolled full-time in a college or university undergraduate degree program.

#### §10-1802. Vicarious Liability.

(1) A responsible party shall be liable for any violation of any provision of Section 9-2405 (relating to “Zoning Compliance”), Chapter 10-400 (relating to “Noise and Excessive Vibration”), Chapter 10-500 (relating to “Property - Damaging, Defacing and Interfering With”), Chapter 10-600 (relating to “Public Places - Prohibited Conduct”) or Chapter 10-700 (relating to “Refuse and Littering”) committed within an Educational Housing District by a student with whom it has a relationship as a responsible party as defined by this Chapter.

#### §10-1803. Penalties.

(1) The penalty for liability under this Chapter shall be a fine not to exceed three hundred dollars (\$300). Any person authorized to enforce ordinances who becomes aware of a violation of Chapter 10-400, Chapter 10-500, 10-600 or 10-700 by a student in an Educational Housing District shall serve upon one or more responsible party a notice of violation of this Chapter. The amount that may be paid by the responsible party to admit the violation and waive appearance in municipal court shall be such amount as is otherwise provided by this Code for payment to avoid further penalty in connection with the violation at issue.

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[(2) If any responsible party meets the definition of that term under more than one criterion, the responsible party shall not be fined more than once in connection with the same violation.]

[(3)] (2) If any student is determined to be in violation of any of those provisions three times during any one year period in connection with conduct at any single location, such location shall be considered a nuisance for which all remedies for nuisance properties under this Code or at common law shall apply, including the right of a private citizen to bring an equity action to prevent further conduct creating the nuisance at such property.

[(4)] (3) The official who serves a notice of violation of any of the provisions of the Code referenced in section 10-1802 on a student shall *also* provide *any college or university attended by such student that has a substantial portion of its facilities located within an Educational Housing District a copy of the notice of violation, and shall* provide the owner of the residence where the student resides notification of any such violation that occurs at such residence. A property owner who receives such notification shall *also* forward a copy of the notification to the university or college attended by the student. Within 10 days of receipt of a third notice of violation under this subsection, the owner shall provide the Department with a *written* plan of action for how the owner intends to bring about the end of the activity creating the nuisance at the property.

[(5) Upon notification to a landlord by a student pursuant to section 9-2402 that the lessee of a residence is a student, the landlord shall provide the student with a copy of Bill No. 010695. The landlord shall include in his lease with any student a provision stating that, if the student is determined to be in violation of any of the provisions referenced in section 10-1802 three times during any one year period in connection with conduct at the residence leased to the student, the owner has cause to evict the student from the property. The lease shall also include a provision stating that the student has received a copy of the bill and has read it, which provision must be specifically signed by the student. Nothing in this subsection shall prevent the owner from invoking any lawful remedies under the lease or otherwise as may be permitted by law based on the behavior of the student.

(6) Failure of a landlord to comply with any provision of this section shall subject the property owner to the penalties set forth in this section.]

SECTION 2. Title 9 of The Philadelphia Code is hereby amended to read as follows:

TITLE 9. REGULATION OF BUSINESSES, TRADES AND PROFESSIONS.

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## CHAPTER 9-[2400] 2800. UNIVERSITIES, *PROPERTY OWNERS OR MANAGERS* AND STUDENTS.

§9-[2401] 2801. Definitions. The terms “Educational Housing District” and “Student” shall have the meanings as defined under Chapter 10-1800.

§9-[2402] 2802. [Address] Notification Requirements.

(1) Each student living, *or intending to live*, in an Educational Housing District while attending school must:

(a) *before signing a lease or becoming a tenant of a property located in an Educational Housing District*, notify his or her *property owner or manager* [landlord] that he or she is a student, *provide the property owner or manager with the name of the school he or she attends and advise the property owner or manager whether the school is in an Educational Housing District*[, if he or she does not own the building where he or she is residing]; and

(b) provide the college or university that he or she attends with his or her local address no later than [the start of each semester, trimester or quarter of school in which the student is enrolled] *September 1 of each year* or in accordance with the adopted policy of the college or university for the provision of local addresses *in order to assist the college or university in its efforts to contact students in the event that the college or university needs to notify them of matters involving danger or threats to health, safety or the general welfare, respond to local or national emergencies, or respond to any lawful government inquiry*. The student shall notify the college or university within five (5) days of any change in that address.

(2) Each college or university that has a substantial portion of its facilities located within an Educational Housing District shall:

(a) require that its students provide the college or university with a current address at which the student is living while attending the college or university and notify the college or university within five (5) days of any change in that address;

(b) certify in writing to the Department [within forty-five (45) days of the first day of classes of the fall semester, trimester or quarter of each school year,] *by October 1 of each year* that the college or university has obtained such addresses from at least 95% of its students *and shall maintain the privacy and security of all such information in accordance with the general policies, procedures and operations of the college or university regarding student data and information*;

(c) provide its students with a copy of [Bill No. 010695] *Chapters 10-1800 and 9-2800 of this Code* each year at the time of registration.

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§9-[2403] 2803. Information To Be Provided To Police Department *By Colleges And Universities.*

(1) Each college and university that has a substantial portion of its facilities located within an Educational Housing District must, by [the start of classes of the fall semester, trimester or quarter of each school year] *September 1 of each year*, provide the Police Department with:

(a) a security plan for its students residing in and around the university or college campus. Such plan shall include:

(.1) an explanation of the security measures to be provided at any dormitory or any off-campus housing leased by the college or university in an Educational Housing District on behalf of students; and

(.2) an explanation of the security measures to be provided in any area in the vicinity of the college or university located in an Educational Housing District where a significant number of the college or university's students live.

(b) the university or college's policy regarding student discipline *and the policy of the college or university regarding notification to the college or university student disciplinary body for violations of the provisions referenced in section 10-1802 of the code.* A college or university shall not disclose any information to any person regarding actions taken by or final decisions made by a college or university student disciplinary body except as provided by law.

(c) a statement reflecting the college or university's policy regarding which categories of students (*freshmen, sophomores, juniors or seniors*) are permitted by the college or university to own, operate or control vehicles on or off of the campus of the college or university and a parking plan for cars owned, operated or controlled by its students explaining the means used to control parking on the grounds of the campus and of controlling parking at any area in the vicinity of the college or university located in an Educational Housing District where a significant number of the college or university's students live.

(d) *the policy statement required under section 9-2804(6).*

(2) *Within ten (10) days of receipt of a third notice of violation by a student of the provisions referenced in section 10-1802, the college or university shall provide the Police Department with notice as to whether the college or university student disciplinary body has been notified of such third notice of violation. A college or university shall not*

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*disclose any information to any person regarding actions taken by or final decisions made by a college or university disciplinary body except as provided by law.*

§9-[2404] 2804. Vehicle Identification Requirement.

(1) *In order to assist the college or university in its efforts to: contact students in order to notify them of matters involving danger or threats to health, safety or the general welfare; respond to local or national emergencies; or respond to any lawful government inquiry, [E]each college or university that has a substantial portion of its facilities located in whole or in part in an Educational Housing District shall require that its students either provide the college or university with the model, make, and license number of any vehicles owned, operated or controlled by such student, and a copy of a current registration and valid insurance certificate for each such vehicle, or certify in writing that the student does not own, operate or control a vehicle. The college or university shall certify in writing to the Police Department by October 1 of each year that the college or university has obtained either the required information or the written certification from at least 95% of all of its students and shall maintain the privacy and security of all such information in accordance with the general policies, procedures and operations of the college or university regarding student data and information.*

(2) *The college or university shall issue to [the] each student who provides information regarding vehicle ownership, operation or control a sticker as evidence that such information has been provided to the university. Such sticker shall identify the issuing college or university.*

(3) *Any student issued such sticker shall affix [place] it to his or her college or university issued identification card [on the driver's side rear bumper] [of any vehicle owned, operated or controlled by such student].*

(4) *The penalty for a college or university's failure to [issue a sticker to a student under this Code or for a student failing] comply with the provisions of this section, or for a student's failure to provide accurate information or certification to his or her college or university, or a student's failure to affix such sticker once issued shall be a fine of not less than [one hundred dollars (\$100)] fifty dollars (\$50) nor more than [three hundred dollars (\$300)] one hundred and fifty dollars (\$150). A college or university may not be penalized for failing to issue a sticker to a student who does not provide the required information regarding any vehicle owned, operated or controlled by such student. Each day of non-compliance shall constitute a separate violation.*

(5) *Any person authorized to serve parking tickets pursuant to Chapter 12-2800 of this Code who serves a parking ticket in connection with a car located in an Educational Housing District that is identified as belonging to a student for any parking violation under Title 12, The Traffic Code, including but not limited to violations such as*

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*parking in or blocking a driveway, parking on the sidewalk or parking within fifteen feet of a fire hydrant, shall also serve a copy of the ticket to the college or university which has issued sticker reflecting that the car belongs to a student.*

[(5)] (6) The college or university [issuing such sticker] *served such copy of the parking ticket shall [be liable for all parking violations under Title 12, The Traffic Code, involving the student's vehicle when the vehicle is located in an Educational Housing District, including but not limited to violations such as parking in or blocking a driveway, parking on the sidewalk or parking within fifteen feet of a fire hydrant,] maintain a list of the number of such violations by student and owner and by vehicle. The college or university shall develop a policy, which shall be provided to the Police Department, regarding notification to the college or university student disciplinary body for violations of the provisions under Title 12, The Traffic Code. A college or university shall not disclose any information to any person regarding actions taken by or final decisions made by a college or university student disciplinary body except as provided by law. Within ten (10) days of receipt of a third notice of parking violation by a student, the college or university shall provide to the Police Department notice as to whether the college or university student disciplinary body has been notified of such third notice of parking violation. A college or university shall not disclose any information to any person regarding actions taken by or final decisions made by a college or university student disciplinary body except as provided by law.*

[(6)] Any person authorized to serve parking tickets pursuant to Chapter 12-2800 of this Code who serves a parking ticket in connection with a car located in an Educational Housing District that is identified as belonging to a student shall issue an additional ticket to the college or university identified on the sticker reflecting that the car belongs to a student. The penalties for such liability shall be the same as set forth in the ticket otherwise served in connection with the violation. The procedures and administrative system set forth in Chapter 12-2800 shall apply in connection with such ticket.]

(7) The university or college shall *be notified of* [provide for] the towing [and shall be liable for all costs, public or private, associated with the removal by towing, pursuant to the Code,] of any car for which it has issued a sticker that is subject to towing pursuant to Section 12-2405.1 of the Code, *provided, however, that any person who incurs a cost for the removal or towing of any vehicle, pursuant to this subsection, for which a college or university has issued a sticker shall recover such costs from the student or person who owns, operates or controls such vehicle and shall notify the college or university of such costs incurred related to the removal or towing of a vehicle for which the college or university issued a sticker.*

§9-[2405] 2805. Zoning Compliance.

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(1) No student may live in an Educational Housing District in any dwelling which is in violation of the Zoning Code, including any dwelling in which more than three unrelated persons are living as a single household unit without a valid use registration permit. Nothing in this section shall relieve a property owner from any liability or duty to comply with any applicable provision of the Zoning Code and whenever a student is served with a notice of violation pursuant to this subsection, the property owner shall also be served with a notice of violation.

§9-2806. *Lease And Other Property Owner or Manager Requirements.*

(1) *Upon notification to a property owner or manager by a student pursuant to section 9-2802 that the lessee or tenant of a residence located in an Educational Housing District is a student, the property owner or manager shall:*

(a) *provide the student with a copy of Chapters 10-1800 and 9-2800 of this Code;*

(b) *determine, by September 1 of each year and maintain a current list of, the name and address of each student lessee or tenant to the college or university at which the student is enrolled if such college or university has a substantial portion of its facilities located in an Educational Housing District and provide, upon the written request of a college or university, a verification of the student (s) who resides at such property; and*

(c) *determine whether the student lessee or tenant owns, operates or controls a vehicle kept at or near the leased property, and, if the student owns, operates or controls one or more vehicles, determine the year, make, license tag number and model of the vehicle. The property owner or manager shall provide the college or university at which the student is enrolled the information regarding the vehicle he or she obtains, if the college or university requests in writing a verification of vehicles owned, operated or controlled by students enrolled in such college or university.*

(2) *The property owner or manager shall include in any lease with a student for a property in an Educational Housing District a provision stating that, if the student is determined to be in violation of any of the provisions referenced in section 10-1802 three times during any one year period in connection with conduct at the residence leased to the student, the property owner or manager has cause to evict the student from the property. The lease shall also include a provision stating that the student has received a copy of the referenced Chapters of the Code and has read them, which provision must be specifically signed by the student. Nothing in this subsection shall prevent the property owner or manager from invoking any lawful remedies under the lease or otherwise, including eviction at any time upon violation of any lease provision, as may be permitted by law based on the behavior of the student.*



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(3) *At the time the lease is signed, the property owner or manager shall ask, and the student tenant shall provide, the names of all individuals residing, on a full or part-time basis, at the property. The names of all such residents shall be specifically stated in the lease and, after the lease is signed, must be added to the lease within 5 days of the individual becoming a resident of the property. The property owner or manager shall, by September 1 of each year, provide the name and address of each student residing at the property, including the student lessee, to the college or university at which such student is enrolled, and shall provide the college or university updated information upon receiving it from the student residents of the property, upon the written request of the college or university.*

§9-2807. *Cooperation With Enforcement Officials.*

*Upon request by an appropriate official, a college or university shall provide such information as may be necessary to protect health, safety, assist in a crisis or emergency, or to carry out any other purpose of this Chapter, provided however that no college or university shall be required to take any action or provide any information that would violate the Family Educational Rights and Privacy Act or any other provision of City, state or federal law.*

§9-2808. *Reporting Requirement.*

*By November 1 of each year, the Managing Director or his or her representative shall provide the following information in a report to the Mayor and the President of City Council, with a copy to the Chief Clerk of City Council:*

(1) *Which colleges and universities have complied with the address certification requirement of section 9-2802;*

(2) *Which colleges and universities have complied with the vehicle certification requirement of section 9-2804;*

(3) *A listing of the numbers and types of violations of the provisions referenced in section 10-1802 and Title 12, The Traffic Code for which violation notices were served on students in the Educational Housing District in the 12 month period between October 1 of the preceding year and September 30 of the current year, segregated by the school attended by such students; and*

(4) *A listing of all buildings at which three or more violations of the provisions referenced in section 10-1802 have occurred in the 12 month period between October 1 of the preceding year and September 30 of the current year.*

(5) *A listing of all buildings for which application has been made in the 12 month period between October 1 of the preceding year and September 30 of the*

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*current year for certification of inspection by the Department of Licenses and Inspection under section 4-200.PM-102.1.1 in order to obtain or renew a multi-family dwelling license. Such listing shall identify the buildings inspected by the Department and the buildings for which certification has been provided. In connection with buildings that have been inspected, but for which certification has not been issued, the listing shall include a description of the violations of Building Construction and Occupancy Code requirements that prevented certification and a description of the actions that must be taken by the owner of the structure to obtain certification.*

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**Explanation:**

[Brackets] indicates matter deleted.  
*Italics* indicate new matter added.