

## Legislation Details (With Text)

**File #:** 180563      **Version:** 1      **Name:**

**Type:** Bill      **Status:** ENACTED

**File created:** 5/24/2018      **In control:** Committee on Finance

**On agenda:**      **Final action:** 6/14/2018

**Title:** Amending Title 19 of The Philadelphia Code, entitled "Finance, Taxes and Collections," by adding a new Chapter 19-4300, entitled "Monthly Reconciliation Reporting," all under certain terms and conditions.

**Sponsors:** Councilmember Domb, Councilmember Henon, Councilmember Taubenberger, Council President Clarke, Councilmember Quiñones Sánchez, Councilmember Johnson, Councilmember Jones, Councilmember Bass, Councilmember Green, Councilmember Greenlee, Councilmember O'Neill, Councilmember Gym, Councilmember Blackwell, Councilmember Squilla, Councilmember Oh, Councilmember Parker

**Indexes:**

**Code sections:** Title 19 - FINANCE, TAXES AND COLLECTIONS

**Attachments:** 1. CertifiedCopy18056301.pdf

Date	Ver.	Action By	Action	Result	Tally
9/12/2018	1	MAYOR	SIGNED		
6/14/2018	1	CITY COUNCIL	READ AND PASSED	Pass	17:0
6/7/2018	1	CITY COUNCIL	ORDERED PLACED ON THIS DAY'S FIRST READING CALENDAR		
6/7/2018	1	CITY COUNCIL	SUSPEND THE RULES OF THE COUNCIL	Pass	
6/7/2018	1	CITY COUNCIL	READ AND ORDERED PLACED ON NEXT WEEK'S SECOND READING CALENDAR		
6/6/2018	0	Committee on Finance	HEARING NOTICES SENT		
6/6/2018	0	Committee on Finance	HEARING HELD		
6/6/2018	0	Committee on Finance	AMENDED		
6/6/2018	1	Committee on Finance	REPORTED FAVORABLY, RULE SUSPENSION REQUESTED		
5/24/2018	0	CITY COUNCIL	Introduced and Referred	Pass	

Amending Title 19 of The Philadelphia Code, entitled "Finance, Taxes and Collections," by adding a new Chapter 19-4300, entitled "Monthly Reconciliation Reporting," all under certain terms and conditions.

*THE COUNCIL OF THE CITY OF PHILADELPHIA HEREBY ORDAINS:*

SECTION 1. Title 19 of The Philadelphia Code is hereby amended to read as follows:

TITLE 19. FINANCE, TAXES AND COLLECTIONS.

\* \* \*

CHAPTER 19-4300. MONTHLY RECONCILIATION REPORTING.

§ 19-4301. *Monthly Reconciliation Reporting.*

(1) *The Director of Finance shall produce a reconciliation report on a monthly basis and file the report with the Office of the Controller and with the Chief Clerk of Council, with copies to the President and all members of Council.*

(2) *Each report filed pursuant to this Section shall contain, as to each of the City's general ledger and corresponding bank accounts under the direct control of the City Treasurer, the following information:*

(a) *The opening balance of the previous financial reconciliation.*

(b) *Totals for all income and expenses since the date of the previous financial reconciliation.*

(c) *The ending balance as of the date of the current financial reconciliation.*

(d) *Totals for all outstanding deposits or disbursements, and a detailed list of those transactions.*

(e) *Identification of unreconciled accounts, with an explanation of deficiencies.*

(f) *The frequency that each account is scheduled to be reconciled (e.g., monthly, bi-monthly, quarterly, etc.).*

(g) *The appropriate findings for the reconciliation and any needed comments or recommendations, or action plans.*

(h) *Such other information as the Council may from time to time require, including, but not limited to, information concerning specific transactions in those instances where a reconciliation is incomplete.*

(3) *All reports filed pursuant to this Section shall be kept available by the Chief Clerk of City Council for inspection and copying during regular office hours.*

SECTION 2. **Effective Date.** The first reports required by this Ordinance shall be submitted no later than 60 days after this Ordinance becomes law.

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**Explanation:**

*Italics indicate new matter added.*